



LONDON COLLEGE OF OSTEOPATHIC MEDICINE
8-10 BOSTON PLACE, LONDON NW1 6QH. Tel: 0207 282 5250
www.lcom.org.uk

APPLICATIONS FOR THE MEMBERSHIP COURSE 2019

If you have downloaded this form you can complete it using Microsoft Word and returns it as an email attachment. Or you can print off a copy and fill in by hand, in which case, please write clearly. The information in this application is confidential and will seen only by the faculty of LCOM

If you have previously downloaded an application form from LCOM please check with the college that you have the current application form.

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| SURNAME | |
| FORNAMES | |
| Date of birth | |
| Address | |
| | |
| Post Code and Country | |
| Email Address | |
| Telephone: Home | |
| Business | |
| Mobile | |
| Next of Kin and contact details | |
| | |
| Country of residence | |
| Passport(s) number and country | |
| | |

| Medical qualifications | Dates | Awarding Body |
|-------------------------------|--------------|----------------------|
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Current or past Medical Registration, Number and Details;

Country of Medical Registration;

Details of other professional registration current or past ;

If you have not had medical registration following medical qualification, please state reasons;

Curriculum Vitae summary or attach full version

| Dates | Post | Employer |
|--------------|-------------|-----------------|
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Publications or Articles

Details of any experience in specialist interests or complementary therapies not implicit in CV entries:

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Would you please describe how your interest in osteopathy developed and how you would expect the course to alter your professional practice and career:

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Names, addresses and email address (essential) and status of two professional referees with current email address and telephone contact details. Both should be from doctors you currently work with and know your clinical skills. No referee should be related to you or a patient.

| | |
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| 1) | 2) |
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Declaration;

I understand that, should this application be successful, my admission to the course will be conditional on my agreement to abide by college rules and understand the commitments the students and LCOM have with each other in order to deliver the course, see below.

A clear Disclosure and Barring Service check (previously a CRB check) is a condition prior to starting the course, the cost is the responsibility of the potential student, and application is made through the college administrator. For non UK applications either a similar check should be

supplied from your country of residence, except if you are applying for a student visa when similar checks are part of the visa application process.

I do/do not have a disability to declare. If you have a disability please state below.

I do/do not have a health problem that may impact on learning practical manual skills, either as a therapist or as a subject. Please give further information below, if you are unsure whether a health problem is relevant to the course please discuss with one of the Course Directors.

I declare that I have no current or past conditions or formal investigations into my medical registration with GMC or equivalent professional body or association or college in any country. In addition if any occur during the course I have to inform the college immediately . Any conditions or investigations must be declared at time of application.

I declare I have no criminal convictions in any country. If you have any criminal convictions you need to provide full details.

I consent to any previous employer or colleague providing information that the College may need to be assured of my fitness to take the MLCOM course and practise osteopathic medicine.

I agree to give LCOM any details in change of address, contact details or next of kin whilst attending the college. In addition, if I normally live outside the UK, then I will supply and update this address and contact details in the UK as well as address and contact details in my country of origin. This requirement of overseas students is part of the regulations of the UK Immigration and Tier 4 student visa regulations.

I agree to pay the fees for the course, £13000 with initial payment of £7000 which is non refundable, and further payments after six months in monthly standing order of 12 payments of £500 All fees are payable to Osteopathic Association Clinic. All payments in UK Sterling.

The Office for Students is a new UK higher education regulator starting in 2019. For non UK students there may be additional costs as a result, costs for Office for students is being announced in April 2019. This may affect EU students with changes as result of UK leaving the EU in 2019.

I understand that obtaining the MLCOM does not automatically entitle me to register with the General Osteopathic Council, and separate application is made to the regulator as they will perform their own checks such as DBS or equivalent prior to entry on to the UK osteopathic register.

I understand that osteopathic qualifications in the UK may not be recognised automatically in the EU following UK departure from the EU. I understand that osteopathic qualifications may not be recognised outside the EU.

I have provided a ID, copy of my medical degree certificate, and full curriculum vitae with all posts since medical qualification and explanation of any gaps in career with the application form.

I agree that all the information presented to LCOM in application is true and correct. Any significant incorrect statements may result in being discharged from the course or subsequent MLCOM to be rescinded.

I have read and understand the college and clinic regulations, stages of the course, and prospectus. These documents are appendix to the bottom of this document.

Your initial application and documents will be assessed and once agreed, you will then have to provide DBS or Student Visa and evidence of Indemnity prior to Final Acceptance on the course.

Please sign below and also at the below student agreement on next page.

Signature:

Date

Electronic signature is acceptable as long as application form is sent from your agreed email address.

For college use;

**Date Confirmation receipt and acceptance of application by LCOM
.....**

Date of two interviews and who interviewed.....

**Initial Application review by college date and document check
.....**

Final review by Trustee

Agreement with Student and London College of Osteopathic Medicine

LCOM commitment to Students

- 1. LCOM will deliver distance learning course, intensive course, technique teaching as per the curricula, and assessment program.**
- 2. LCOM will provide clinical teaching with patients at the Osteopathic Association Clinic for the duration of the course. LCOM cannot guarantee the numbers of patients that students will consult with as some factors outside our control affect patient numbers, eg NHS provision, current national financial situation affecting patients ability to pay for treatment. LCOM will endeavor, through marketing and other means, to ensure that students consult with sufficient patients to enable them to complete the course.**
- 3. LCOM will provide a mentor for each student for educational support.**
- 4. LCOM will give successful applicants a minimum of three months notice of date that the intensive course and clinic course is starting, during which time the students will start the Distance Learning course.**
- 5. LCOM state that the minimum number of students for a course to commence is four. If the numbers drop below four during the distance learning course then LCOM retains the rights to delay the progression of the course. Educationally the course cannot teach effectively with less than three students, and financially it is not viable. Therefore a minimum of four at the start of the course is required to provide a buffer if one student has to discontinue the course.**

Student Commitment to LCOM

- 1. Students agree to follow the clinic and college rules, separate document.**
- 2. Students agree that there is a minimum number of students, four, at the start of the distance learning course. If a student withdraws after this point, fees may not be refundable and if a student withdraws prior to the clinic part of the course, the course may not be viable and may be discontinued. Students need to consider carefully work, home and family factors that might cause them to resign from the course, and to discuss any concerns with the course directors early, as adaptations to the course can be made to support students.**
- 3. The students have a responsibility to the patients who attend the student clinic, for providing patient care. Therefore students need to plan holiday from the course with the other students so that the clinic has sufficient students to care for patients. Students are required to follow procedures for requesting leave.**
- 4. Students are required to attend all course assessments, three months' notice will be given for all assessments. If students do**

not attend assessments, then student may be charged for setting up an assessment at a later date especially for that student.

5. Students agree that they will attend Technique 1 and 2 teaching sessions, or if on leave they ensure that they attend the appropriate revision session relating to the technique session they have missed. This is to ensure that student has received all the technique teaching required for the course. There are regular revision sessions throughout the technique teaching program.
6. Students agree to comply with student monitoring procedures during the course and recording of their learning in the portfolio.

I agree to the London College of Osteopathic Medicine to contact any organisation, employer or person on this application form or CV about further information now or any time in the future.

Signed _____ **Date** _____

Name Typed _____

